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A meeting of **Overview & Scrutiny Committee** will be held in Committee Room 2, East Pallant House on **Tuesday 17 January 2017 at 9.30 am**

MEMBERS: Mrs C Apel (Chairman), Mrs N Graves (Vice-Chairman), Mr P Budge, Mr M Cullen, Mr J Connor, Mrs P Dignum, Mr N Galloway, Mr G Hicks, Mr S Lloyd-Williams, Caroline Neville, Mr H Potter, Mr J Ransley, Mr A Shaxson, Mrs J Tassell and Mr N Thomas

AGENDA

- 1 **Chairman's announcements**
Any apologies for absence that have been received will be noted at this point.
- 2 **Minutes** (Pages 1 - 7)
To approve as a correct record the minutes of the Overview & Scrutiny Committee meeting held on 15 November 2016 and to consider any matters arising.
- 3 **Urgent Items**
The Chairman will announce any urgent items that due to special circumstances are to be dealt with under the agenda item below relating to Late Items.
- 4 **Declarations of Interests**
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.
- 5 **Public Question Time**
The procedure for submitting public questions in writing no later than 12:00 on Monday 16 January 2017 is available upon request to Member Services (the contact details for which appear on the front page of this agenda).
- 6 **Budget 2017-18 Review - feedback**
The committee's members on the Budget Task and Finish Group - Mrs N Graves, Mr S Lloyd-Williams and Mr J Ransley - will provide an oral report on the outcomes of this review.
- 7 **Education Review 2017** (Pages 8 - 9)
The committee is requested to consider and agree the Terms of Reference for this task and finish group and to agree its membership and appoint a Chairman.
- 8 **Community Safety Review 2017** (Pages 10 - 11)
The committee is requested to consider and agree the Terms of Reference for this task and finish group and to agree its membership and appoint a Chairman.
- 9 **Commercial Services Portfolio Holder address**
The Commercial Services Cabinet portfolio holder is invited to present her priorities and areas of focus over the remainder of the year and to answer questions from the committee on progress towards achieving the aims and targets

of priorities within her portfolio which appear in the Council's Corporate Plan.

- 10 **Developing a New Strategy for the Visitor Economy** (Pages 12 - 22)
The committee is requested to consider the attached report and its proposed recommendations to Cabinet.

- 11 **Forward Plan** (Pages 23 - 36)
The committee is asked to consider the latest Forward Plan (attached) and whether it wishes to enquire into any of the forthcoming decisions.

- 12 **Late Items**
Consideration of any late items as follows:
a) Items added to the agenda papers and made available for public inspection.
b) Items which the Chairman has agreed should be taken as matters of urgency by reason of special circumstances reported at the meeting.

- 13 **Exclusion of the Press and Public**
The Committee is asked to consider in respect of the following item(s) whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Parts I to 7 of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information. **The reports dealt with under this part of the agenda are attached for members of the committee and senior officers only (salmon paper).**

- 14 **The Novium Museum Options Appraisal** (Pages 37 - 103)
The committee is requested to consider the findings of The Novium Museum Options Appraisal and to make any comments or recommendations to Cabinet.

NOTES

1. The press and public may be excluded from the meeting during any item of business where it is likely that there would be disclosure of "exempt information" as defined in section 100A of and Schedule 12A to the Local Government Act 1972.
2. Restrictions have been introduced on the distribution of paper copies of supplementary information circulated separately from the agenda as follows:
 - a) Members of the Overview & Scrutiny Committee, the Cabinet and Senior Officers receive paper copies of the supplements (including appendices). Other members may request a copy of the supplementary information or a copy is available in the Members' Room, East Pallant House.
 - b) The press and public may view this information on the council's website here [here](#) unless they contain exempt information.
3. The open proceedings of this meeting will be audio recorded and the recording will be retained in accordance with the council's information and data policies. If a member of the public enters the committee room or makes a representation to the meeting, they will be deemed to have consented to being audio recorded. If members of the public have any queries regarding the audio recording of this meeting, please liaise with the contact for this meeting at the front of this agenda.
4. Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman

of the meeting of their intention before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided.

